

**BLOOMFIELD CLUB RECREATION ASSOCIATION**  
**MINUTES OF BOARD OF DIRECTORS MEETING**  
**Wednesday, October 19, 2023 – (Approved November 15, 2023)**

Present: Jan Bedard- President, Russ Cascio, Vice President, Paulette Wirkus- Treasurer, Mary Bahr (via phone) – Secretary, David Smith O Director, Kim Tarman – Administrator, Pam Stanish – ABC Property Managers

Absent: Paraj Mathur, BC-I Representative

I. CALL TO ORDER

Jan Bedard called the meeting to order at 6:55 pm

II. HOMEOWNERS OPEN FORUM – no comments or questions.

III. APPROVAL OF AGENDA

Jan Bedard made a motion to change the agenda adding Election of Officers

Motion by Russ Cascio to approve the agenda as corrected. Seconded by Paulett Wirkus. Motion unanimously approved.

IV. APPROVAL OF MINUTES

Jan Bedard made a motion to approve the minutes of the September 20, 2023 Board of Directors Meeting. Seconded by David Smith. Motion unanimously approved.

V. ELECTION OF OFFICERS

Mary Bahr made a motion for the following slate of officers: Jan Bedard – President, Russ Cascio – Vice President, Paulette Wirkus – Treasurer and Mary Bahr – Secretary. Seconded by Russ Cascio. Motion unanimously approved.

VI. TREASURERS REPORT – by Paulette Wirkus

For the Period Ending: September 30, 2023 the BCRA Balance Sheet shows:

**Assets:**

Total Checking & Savings: \$ 162,602.84

Total Accounts Receivable: \$ -4,277.00

Short Term Investments: \$ 416,223.46

**Total Assets: \$ 574,549.30**

**Liabilities & Equity:**

Liabilities: \$ 0.00

Retained Earnings: \$ 22,281.80

Opening Balance Equity: \$ 9,052.11

Total Reserve Fund: \$ 473,558.99

Net Income (YTD 2023): \$69,456.40

**Total Liabilities and Equity: \$574,549.30**

Motion by David Smith to approve the Treasurer's Report. Seconded by Russ Casio. Motion unanimously approved.

**VII. PRESIDENT'S REPORT**

Jan Bedard reported that Aquatic Design should have a written report to the Board by Oct 20. Aquatic Design has suggested that we obtain 2 permits from the Illinois Department of Health for the replacement of the mechanical elements serving (1) the outdoor pools and (2) the indoor pool and spa. Mary Bahr suggested that since permit costs are based on the square footage of the body of water, we should submit the proposed work under 3 permits so that a delay in completion of one element will not delay work on the other areas. we submit three permits, Outdoor Pool, Indoor Pool and Spa, instead of just two since the cost is the same. The board agreed. A meeting with Aquatic Design and Aquaguard will be scheduled to review the proposal and outline a schedule for the project.

**MANAGEMENT REPORT**

Pam Stanish (ABC Property Management) reported:

1. Arrow Masonry's work at the Schick entrance is scheduled for Thursday 10/20/23 at 7:30 am. Bill Bahr is providing a water hook up for them to use.
2. Twin Brothers sealcoating/crack filling/restripping is scheduled for Tuesday 10/24/23.
3. The concrete work on the ramp to the west entrance of the Party Room will be considered for the spring of 2024. We will need a revised proposal from Genesis which includes the ramp to the Party Room as well as the walkway to the west side pool and patio entrance. Other bids should also be obtained.
4. Adams Roofing is scheduled for Thursday 10/20/23 to investigate the source of the kitchen leak and to inspect the rest of the roof for any damage.
5. The tax return for 2022 has been completed by Cantey Associates.

**VIII. ADMINISTRATOR'S REPORT**

Kim Tarman Reported:

1. Patio Tables and Chairs have been painted and look great. Kim has purchased new tarps to protect tables and chairs over the winter and will purchase plastic to put in between to prevent scratching.
2. Our Handyman, Steve has completed many projects around the clubhouse.
3. The Multi Use courts were repaired by Sport Court under terms of their warranty and agreement reached at our Spring meeting with them.
4. The Holiday lights are in place and will be turned on November 21<sup>st</sup>, the Wednesday before Thanksgiving.
5. The hardwood dance floor which had been available for party rental was no longer safe and has been disassembled for disposal.
6. True Green presented a quote for the annual spraying the crabapple trees for scab and annual grub control.

Jan Bedard made a motion to approve the True Green 2024 quote for. \$2301.00.

Seconded by Russ Cascio. Motion unanimously approved.

7. Social Committee Events –

Conversation and Coffee – October 20<sup>th</sup>

Bunco – Thursday, November 2 at 10:00 am.

Bingo – Friday, November 3 at 6:00 pm.

Book Club – Monday Nov 13 at 6:30 – 7:30 pm.

Fireside Chat – Thursday November 16 at 10:00 am

Children's Holiday Party with Santa – December 2, 10:00 – 12:00 am

Adult Holiday Party – Sunday, December 10, 4:00 – 7:00 pm

**IX. OLD BUSINESS**

There was no old business to come before the Board.

**X. NEW BUSINESS**

Paulette Wirkus stated that she would like us to record the minutes and get them to Marge Harmon to transcribe. Kim will contact Marge and give us a plan and cost.

**XI. ADJOURNMENT OF OPEN MEETING**

Motion made by Jan Bedard to adjourn the meeting at 7:42 pm. Seconded by Russ Cascio. Motion unanimously approved.